

To The Manager ..... Bank  
Your Bank ..... (Branch)  
.....  
..... Post Code .....

Branch Sort Code ..... - ..... - .....

Dear Sir                    **STANDING ORDER MANDATE**

**(Your) Account Name**.....

**Account No.**.....

Please accept this letter as your authority to make the following payment out of my/our above account by Standing Order:-

To:                    Lloyds Bank plc  
Branch:              Haslemere  
Sort code:            30 – 93 – 94

For the account of: Haslemere Natural History Society

Account No:        00070189

Amount:            £.....

Ref:                    (Your name).....

Payment date:     2<sup>nd</sup> January – every year, until cancelled in writing

Date of first payment:    2<sup>nd</sup> January .....(year)  
Day/month/year

Signed:                .....

Date:                    .....